

**MINUTES OF ROWTON PARISH COUNCIL MEETING  
MONDAY 10 JULY 2017 at 7.30pm**

Present: Councillors Bob Knight (Chair)  
Glenys Harrison (Vice-Chair)  
Pat Fitton  
Paul Shannon

In attendance: Cllr Stuart Parker (left at 8.10pm)  
Clerk Christine Davies  
Douglas Jenkins )  
Peter Thomas ) Local Residents  
Marilyn Hopwood )  
Howard Hopwood )

**1. Apologies**

Cllr Morfudd Salmon (family commitment)

**2. Declaration of Interest**

None

**3. To consider the approval of the minutes of the Annual Parish Meeting of the Council held on 15 May 2017**

Resolved: Minutes approved and signed as a true record by chair, Cllr Bob Knight.

**4. Matters arising from the Minutes**

None

**5. To consider approval of the minutes of the Ordinary Parish Meeting of the Council held on 15 May 2017.**

Resolved: Minutes approved and signed as a true record by chair, Cllr Bob Knight.

**6. Matters arising from the Minutes not covered elsewhere on the Agenda**

Local Government Boundary Commission: Clerk confirmed that submission has been made on behalf of Parish Council that it wished to remain within the current Chester Villages Ward.

**7. Public Participation**

Mr Hopwood wished to know the actual boundaries of Rowton as it did not appear on the website. Cllr Shannon referred him to the Ordnance Survey (OS) 1:25000 maps online. Cllr Parker confirmed that the Parish Council could apply for £250 from his Member's Budget for Carols on the Green and also £100 from that Budget for the Treasure Hunt (see 16).

## 8. Highways

Douglas Jenkins, local resident, introduced himself as a former Cheshire Police Traffic Officer who now works for an International Insurer practising road safety. He said he would be happy to help regarding traffic and road safety issues within the area. Mr Jenkins said he would also be happy to volunteer to operate a speed gun to assist in the Parish's efforts to reduce speeding traffic.

**Village Ward Traffic Group** The further request by Christleton Parish Council of providing volunteers and contributing financially to the speed gun initiative was discussed. It was agreed that as the Parish Council now has the minimum requirement of 2 volunteers, that the situation has changed and that the Parish Council would be interested in exploring how the Traffic Group proposes to organise the use of the speed gun etc.

Resolved: Parish Council to invite Cllr Kent of Christleton Parish Council to attend meeting in September to discuss further.

Action: Clerk to action this item.

## 9. Finance

Payments	Amount	Cheque No
Came & Co – Annual Insurance	£280.00	000668
Mid-Cheshire Footpath Society – Annual Sub	£8.00	000669
Cllr Pat Fitton – reimbursement re shrub for Rosemary Boothroyd	£36.50	000670
CM Davies May Salary £225.05 + £29.45 Expenses	£254.50	000671
CM Davies – reimbursement re printing of newsletters	£59.00	000672
CM Davies June Salary £167.48 + £30.04 Expenses	£197.52	000673
Bank Balance as at 05.07.2017	£5948.21	

**Additional Signatory:** As there are only 3 signatories for cheque signing, Cllr Glenys Harrison agreed to be an additional signatory.

Action: Clerk to obtain necessary forms from NatWest Bank

## 10. Annual Return 2016/2017 – Internal Audit

Fil Prevc, Internal Auditor, carried out an Internal Audit on 14 June 2017 and no issues were raised.

## 11. Transparency Fund

The Clerk had received confirmation from Cheshire Association of Local Councils that the Parish Council could apply for additional funding for the period 1 January 2017 to 31 March 2018 for hosting costs of the website and associated staffing costs. Consequently, an application has been submitted for total of £651.02 (hosting £180 and staffing £471.02). Application is currently being processed.

## 12. Councillor Vacancy

There has been no response to the Casual Vacancy notice displayed so the Parish Council can fill the vacancy by co-option.

### **13. Planning**

Planning Application No: 17/02977/REM received on day of meeting. This application is for erection of one dwelling on land known as The Drift, Moor Lane, Rowton CH3 7QW. Submission date for comments 31 July 2017. As there still seems to be an existing application associated with The Drift that is awaiting decision it was felt that this needs direct communication with the Planning Department to query the planning detail.

Resolved: Cllr Bob Knight to contact Planning for more information.

### **14. Volunteer Rota for Village Green**

There has been a good response to request in Newsletter for volunteers to tend and care for the Village Green and area around the Memorial Stone. 7 volunteers have come forward and it is intended to contact them with a view to meeting up on the Village Green within the next couple of weeks. It was agreed that the Parish Council would contribute to the cost of weed killer for the Claypits Lane side of the village green.

Action: Cllr Pat Fitton to contact volunteers.

### **15. Dog Fouling Notices**

Cllr Glenys Harrison has met with Lottie, the Dog Warden, who confirmed that notices have been peeled off. She is trying to locate more substantial metal notices which can be tacked onto poles. When weather conditions improve she is going to put up more of the existing plastic stick-on notices. She has also given a supply to Cllr Harrison for future use. Lottie is also going to arrange for the Community Warden, who has the power to give on-the-spot fines, to patrol the area. She has also asked Cllr Harrison to take details of any dog owners who flout the law and pass them on to her.

### **16. Parish Treasure Hunt**

Possible dates put forward were 17, 24 September and 1 October. No decision regarding the date could be made as Cllr Morfudd Salmon was not present and she is the lead organiser of the event. It was agreed that A5 flyers black on white x 200 to be printed and the Clerk would ascertain costing. Flyers to be distributed by 15 August 2017. Cllr Parker has confirmed that the Parish Council can apply for £100 from his Member's Budget (see 4 above).

### **17. Items for Discussion/Consideration**

**Scottish Power** Cllr Fitton confirmed that Scottish Power has contacted her to obtain permission to trim off the top of the tree on the Village Green as it very close to power lines.

**Empty Metal Canisters** Quantity measuring 2.5 inches found on Claypits Lane and reported to the Police.

### **18. Correspondence**

Seafarers UK – Merchant Navy Day 03/09/17

Clerks & Councils Direct – July 2017

The Clerk Magazine – July 2017

### **19. Date of next meeting – Monday 11 September 2017**

Meeting finished at 9.00pm